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PART III

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Information Required of Brokers and Dealers Pursuant to Section of the Securities Exchange Act of 1934 and Rule 17a-3. New order

REPORT FOR THE PERIOD BEGINNING 01/01/03 AND ENDING 12/31/03 MM/DD/YY MM/DD/YY A. REGISTRANT IDENTIFICATION NAME OF BROKER-DEALER: HILL STREET CAPITAL LLC OFFICIAL USE ONLY ADDRESS OF PRINCIPAL PLACE OF BUSINESS: (Do not use P.O. Box No.) FIRM I.D. NO. 126 East 56th Street (No. and Street) New York 10022 NAME AND TELEPHONE NUMBER OF PERSON TO CONTACT IN REGARD TO THIS REPORT Lorenzo D. Weisman <u> 212-326-2601</u> (Area Code - Telephone Number) B. ACCOUNTANT IDENTIFICATION INDEPENDENT PUBLIC ACCOUNTANT whose opinion is contained in this Report\* Salibello & Broder LLP (Name - if individual, state last, first, middle name) 633 Third Avenue, 13th Floor New York 10017 (Address) (City) (State) (Zip Code) PROCESSED **CHECK ONE:**  □ Certified Public Accountant MAR 29 2004 ☐ Public Accountant Accountant not resident in United States or any of its possessions. FOR OFFICIAL USE ONLY

<sup>\*</sup>Claims for exemption from the requirement that the annual report be covered by the opinion of an independent public accountant must be supported by a statement of facts and circumstances relied on as the basis for the exemption. See Section 240.17a-5(e)(2)



## OATH OR AFFIRMATION

my knowledge and belief the accompanying financial statement and supporting schedules pertaining to the firm of Hill Street Capital LLC , 20_03 , are true and correct. I further swear (or affirm) that neither the company nor any partner, proprietor, principal officer or director has any proprietary interest in any account classified solely as that of a customer, except as follows:    JEANETTE WATERS   Notary Public State of New York   No GIVMACIO3113   Outsified in Kings County   Commission Englase Ded 15 20	l, Lorenzo D. Weisman	, swear (or affirm) that, to the bes	t of
Mill Street Capital LLC , as of December 31, , 20_03 , are true and correct. I further swear (or affirm) that neither the company nor any partner, proprietor, principal officer or director has any proprietary interest in any account classified solely as that of a customer, except as follows:    JEANETTE WATERS   Signature   Signature   Menaging and proprietary interest in any account classified solely as that of a customer, except as follows:    JEANETTE WATERS   Notary Public State of New York   No divided in Kings County   Commission Explose Dea 15 20   Commission Explose Dea 16 2	my knowledge and belief the accompanying		•
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\*\*For conditions of confidential treatment of certain portions of this filing, see section 240.17a-5(e)(3).

FINANCIAL STATEMENTS AND SUPPLEMENTARY INFORMATION

For the Year Ended December 31, 2003 With Independent Auditors' Report

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#### Certified Public Accountants

633 Third Avenue, New York, NY 10017 212-315-5000 Fax: 212-397-5832

#### INDEPENDENT AUDITORS' REPORT

The Managing Members Hill Street Capital LLC New York, New York

We have audited the accompanying statement of financial condition of Hill Street Capital LLC (the "Company") as of December 31, 2003 and the related statements of income, changes in members' capital and cash flows for the year then ended that you are filing pursuant to rule 17a-5 under the Securities Exchange Act of 1934. These financial statements are the responsibility of the Company's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Hill Street Capital, LLC at December 31, 2003, and the results of its operations and its cash flows for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

Our audit was conducted for the purpose of forming an opinion on the basic financial statements taken as a whole. The information contained on Schedules I and II is presented for purposes of additional analysis and is not a required part of the basic financial statements, but is supplementary information required by rule 17a-5 under the Securities Exchange Act of 1934. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements, and in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Salibello + Broder LLP

February 10, 2004

## STATEMENT OF FINANCIAL CONDITION

## **DECEMBER 31, 2003**

#### Assets

Cash and cash equivalents Accounts receivable Security deposit Non-marketable securities, at estimated fair value Property and equipment, at cost less accumulated depreciation and amortization of \$22,818 Loans receivable Prepaid expenses and other assets	\$ <u>\$</u>	2,560,890 108,489 101,052 93,525 163,410 75,000 39,126 3,141,492
Liabilities and Members' Capital		
Liabilities: Accounts payable and accrued expenses Deferred rent Deferred income taxes	\$	52,381 10,386 4,200
Total liabilities		66,967
Members' capital		3,074,525
	<u>\$</u>	3,141,492

## STATEMENT OF INCOME

## FOR THE YEAR ENDED DECEMBER 31, 2003

Revenues:	
Advisory fees	\$ 5,965,500
Investment income	186,026
Board of directors' fees	47,300
Interest income	14,218
Total revenues	6,213,044
Expenses:	
Salaries	2,158,429
Professional fees	529,826
Rent and utilities	264,317
Guaranteed payments to members	200,000
Payroll taxes	82,754
Employee benefits	69,528
Advertising	39,788
Travel and lodging	31,464
Meals and entertainment	30,976
Telephone	30,542
Furniture and equipment rental	21,580
Charitable contributions	21,000
Depreciation and amortization	18,877
Office supplies	16,302
Computer support	14,675
Printing and reproduction	9,009
Office expenses	8,049
Postage and messenger	7,355
Periodicals and subscriptions	5,924
Payroll service fees	4,741
Temporary support	4,287
NASD and other regulatory fees	4,030
Miscellaneous	242
Total expenses	3,573,695
Income before income taxes	2,639,349
Income taxes	108,799
Net income	<u>\$ 2,530,550</u>

## STATEMENT OF CHANGES IN MEMBERS' CAPITAL

## FOR THE YEAR ENDED DECEMBER 31, 2003

 Balance, January 1, 2003
 \$ 543,975

 Net income
 2,530,550

 Balance, December 31, 2003
 \$ 3,074,525

## STATEMENT OF CASH FLOWS

## FOR THE YEAR ENDED DECEMBER 31, 2003

Cash flows from operating activities:		
Net income	\$	2,530,550
Adjustments to reconcile net income to net cash		
provided by operating activities:		
Depreciation and amortization		18,877
(Increase) decrease in operating assets:		
Accounts receivable		14,310
Non-marketable securities, at estimated fair value		(93,525)
Prepaid expenses and other assets		(31,234)
Increase (decrease) in operating liabilities:		
Accounts payable and accrued expenses		28,306
Deferred income taxes		700
Deferred rent		(3,368)
Net cash provided by operating activities		<u>2,464,616</u>
Cash flows from investing activities:		
Purchase of property and equipment		(157,704)
Loans receivable		(75,000)
Net cash used in investing activities		(232,704)
Net increase in cash and cash equivalents		2,231,912
Cash and cash equivalents - beginning of year		328,978
Cash and cash equivalents - end of year	<u>\$</u>	2,560,890

#### NOTES TO FINANCIAL STATEMENTS

#### **DECEMBER 31, 2003**

#### Note 1 - Organization and nature of business

Hill Street Capital LLC (the "Company") was formed on November 20, 2001 in the state of Delaware. The Company was formed to specialize in providing investment banking and related financial advisory and consulting services to domestic and foreign-based companies.

The Company is a registered broker-dealer with the Securities and Exchange Commission and is a member of National Association of Securities Dealers, Inc.

#### Note 2 - Summary of significant accounting policies

#### Basis of accounting

The accompanying financial statements have been prepared on the accrual basis of accounting.

## Revenue recognition

Under the terms of each engagement, nonrefundable retainers are recorded as revenue upon receipt and success fees from investment banking and related financial advisory and consulting services are recorded as revenue when the underlying transaction is completed. Reimbursements of amounts incurred on a client's behalf related to advisory activities are not included in fee revenue but recorded as a reduction of related non-compensation expenses.

#### Property and equipment

Property and equipment are stated at cost. Depreciation is provided using the straight-line method over the estimated useful lives of the related assets. Leasehold improvements are amortized over the lesser of the economic useful life of the improvement or the term of the lease. Additions and betterments are capitalized. Repairs and maintenance are charged to operations as incurred.

#### Operating leases

The lease for the Company's office facilities includes an abatement of one month of base rent that is payable if the Company defaults in the first 24 months of the lease. The unamortized excess of the actual rent paid over rent expense is recorded as deferred rent in the Statement of Financial Condition.

#### NOTES TO FINANCIAL STATEMENTS

#### **DECEMBER 31, 2003**

#### Note 2 - Summary of significant accounting policies (cont'd)

#### Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires the Company's management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results may differ from those estimates.

#### Statement of cash flows

For purposes of the Statement of Cash Flows, the Company considers all highly liquid assets purchased with a maturity of three months or less to be cash equivalents. Cash paid for income taxes for the year ended December 31, 2003 was \$108,099. Cash paid for interest for the year ended December 31, 2003 was \$147.

#### Income taxes

The Company prepares its income tax return using the cash basis of accounting. Federal and state income taxes have not been provided since each member is individually liable for his own federal and state tax payments.

Deferred income taxes are recorded on the difference between the financial statement and tax basis of assets and liabilities. The temporary difference which give rise to deferred income taxes are accounts receivable, prepaid expenses and other assets, accounts payable and accrued expenses, deferred rent and deferred income taxes.

#### Guaranteed Payments to Members

Guaranteed payments to members represent reasonable compensation for services rendered and are accounted for as Company expenses.

#### NOTES TO FINANCIAL STATEMENTS

#### **DECEMBER 31, 2003**

#### Note 3 - Property and equipment

At December 31, 2003, property and equipment consists of the following:

Leasehold improvements	\$ 121,421
Computer equipment	32,614
Other equipment	 32,193
• •	186,228
Less: accumulated depreciation	
and amortization	 22,818
•	\$ 163,410

#### Note 4 - Liabilities subordinated to claims of general creditors

There were no liabilities subordinated to claims of general creditors at December 31, 2003.

#### Note 5 - Concentrations of credit risk

Financial instruments that potentially subject the Company to concentrations of credit risk consist principally of cash and cash equivalents and trade accounts receivables.

The Company maintains its cash balances at a major financial institution located in New York, New York. The balances are insured by the Federal Deposit Insurance Corporation up to \$100,000. At December 31, 2003, the Company's uninsured cash balances total \$2,460,663.

In the course of its business, the Company engages in various engagements with domestic and international clients. In the event clients do not fulfill their obligations, the Company may be exposed to risk. The risk of default depends on the creditworthiness of the client. It is the Company's policy to review, as necessary, the credit standing of each client with which it conducts business and, generally, requires no collateral from its clients.

#### Note 6 - Net capital requirements

The Company is subject to the Securities and Exchange Commission Uniform Net Capital Rule (Rule 15c3-1), which requires the maintenance of minimum net capital and requires that the ratio of aggregate indebtedness to net capital, both as defined, shall not exceed 15 to 1. At December 31, 2003, the Company had net capital of \$2,493,923 which was \$2,488,923 in excess of its required net capital of \$5,000. The Company's aggregate indebtedness to net capital ratio was 0.03 to 1.

#### NOTES TO FINANCIAL STATEMENTS

#### **DECEMBER 31, 2003**

## Note 6 - Net capital requirements (cont'd)

On January 7, 2004, the Company paid the two managing members distribution totaling \$2.4 million. The distributions did not cause the Company to fall under its net capital requirement pursuant to SEC Rule 15c3-1.

#### Note 7 - Commitments

On December 13, 2001, the Company entered into a five-year lease agreement for its general office facilities located in New York City. On June 12, 2003, the lease was amended for the relocation to a larger office space and effectively extended the lease term until April 30, 2008.

The minimum annual rental commitments (exclusive of escalation clauses for real estate taxes and building operating expenses) are summarized as follows:

For the year	<u>Total</u>
2004	\$ 324,843
2005	324,843
2006	324,843
2007	324,843
2008	<u> 108,281</u>
	<u>\$1,407,653</u>

Rent expense amounted to \$256,709 for the year ended December 31, 2003.

#### Note 8 - Limited liability company

Since the Company is a limited liability company, no member, manager, agent or employee of the Company shall be personally liable for the debts, obligations, or liabilities of the Company, whether arising in contract, tort or otherwise, or for the acts or omissions of any other member, director, manager, agent or employee of the Company, unless the individual has signed a specific personal guarantee. The duration of the Company is perpetual.

SUPPLEMENTARY INFORMATION

## **SCHEDULE I**

#### HILL STREET CAPITAL LLC

#### COMPUTATION OF NET CAPITAL UNDER RULE 15c3-1

#### OF THE SECURITIES AND EXCHANGE COMMISSION

## **DECEMBER 31, 2003**

Allowable capital:		
Total members' capital	\$	3,074,525
Less non-allowable assets:		
Accounts receivable		108,489
Security deposit		101,052
Non-marketable securities, at estimated fair value		93,525
Property and equipment, net		163,410
Loans receivable		75,000
Prepaid expenses and other assets		39,126
		580,602
Net capital	<u>\$</u>	2,493,923
Aggregate indebtedness	<u>\$</u>	66,967
Minimum net capital required	<u>\$</u>	5,000
Excess net capital	<u>\$</u>	2,488,923
Ratio: Aggregate indebtedness to net capital		0.03 to 1

No material differences exist between the above computation and the computation included in the Company's corresponding unaudited Form X-17A-5 Part IIA filing.

#### **SCHEDULE II**

#### HILL STREET CAPITAL LLC

# COMPUTATION FOR DETERMINATION OF RESERVE REQUIREMENTS UNDER RULE 15c3-3 OF THE SECURITIES AND EXCHANGE COMMISSION AS OF DECEMBER 31, 2003

EXEMPTION UNDER SECTION (k)(2)(i) IS CLAIMED:

The Company operates under the exemptive provisions of paragraph (k)(2)(i) of SEC rule 15c3-3.

#### Certified Public Accountants

633 Third Avenue, New York, NY 10017 212-315-5000 Fax: 212-397-5832

# INDEPENDENT AUDITORS' REPORT ON INTENAL ACCOUNTING CONTROL REQUIRED BY SEC RULE 17a-5 FOR A BROKER-DEALER CLAIMING AN EXEMPTION FROM SEC RULE 15c3-3

The Managing Members Hill Street Capital LLC New York, New York

In planning and performing our audit of the financial statements and supplemental schedules of Hill Street Capital LLC (the "Company"), for the year ended December 31, 2003, we considered its internal control, including control activities for safeguarding securities, in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on internal control.

Also, as required by rule 17a-5(g)(1) of the Securities and Exchange Commission (SEC), we have made a study of the practices and procedures followed by the Company, including tests of compliance with such practices and procedures that we considered relevant to the objectives stated in rule 17a-5(g) in making the periodic computations of aggregate indebtedness (or aggregate debits) and net capital under rule 17a-3(a)(11) and for determining compliance with the exemptive provisions of rule 15c3-3. Because the Company does not carry securities accounts for customers or perform custodial functions relating to customer securities, we did not review the practices and procedures followed by the Company in any of the following:

- 1. Making the quarterly securities examinations, counts, verifications and comparisons.
- 2. Recordation of differences required by rule 17a-13.
- 3. Complying with the requirements for prompt payment for securities under Section 8 of Federal Reserve Regulation T of the Board of Governors of the Federal Reserve System.

The management of the Company is responsible for establishing and maintaining internal control and the practices and procedures referred to in the preceding paragraph. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of controls and of the practices and procedures referred to in the preceding paragraph and to assess whether those practices and procedures can be expected to achieve the SEC's above-mentioned objectives. Two of the objectives of internal control and the practices and procedures are to provide management with reasonable but not absolute assurance that assets for which the Company has responsibility are safeguarded against loss from unauthorized use or disposition and that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of financial statements in conformity with accounting principles generally accepted in the United States of America. Rule 17a-5(g) lists additional objectives of the practices and procedures listed in the preceding paragraph.

## Certified Public Accountants

Because of inherent limitations in internal control or the practices and procedures referred to above, error or fraud may occur and not be detected. Also, projection of any evaluation of them to future periods is subject to the risk that they may become inadequate because of changes in conditions or that the effectiveness of their design and operation may deteriorate.

Our consideration of internal control would not necessarily disclose all matters in internal control that might be material weaknesses under standards established by the American Institute of Certified Public Accountants. A material weakness is a condition in which the design or operation of the specific internal control components does not reduce to a relatively low level the risk that errors or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. However, we noted no matters involving internal control, including control activities for safeguarding securities, that we consider to be material weaknesses as defined above.

We understand that practices and procedures that accomplish the objectives referred to in the second paragraph of this report are considered by the SEC to be adequate for its purposes in accordance with the Securities Exchange Act of 1934 and related regulations, and that practices and procedures that do not accomplish such objectives in all material respects indicate a material inadequacy for such purposes. Based on this understanding and on our study, we believe that the Company's practices and procedures were adequate at December 31, 2003, to meet the SEC's objectives.

This report is intended solely for the information and use of the Board of Directors, management, the SEC, NASD, and other regulatory agencies that rely on rule 17a-5(g) under the Securities Exchange Act of 1934 in their regulation of registered brokers and dealers, and is not intended to be and should not be used by anyone other than these specified parties.

Salibello + Broder LLP

February 10, 2004